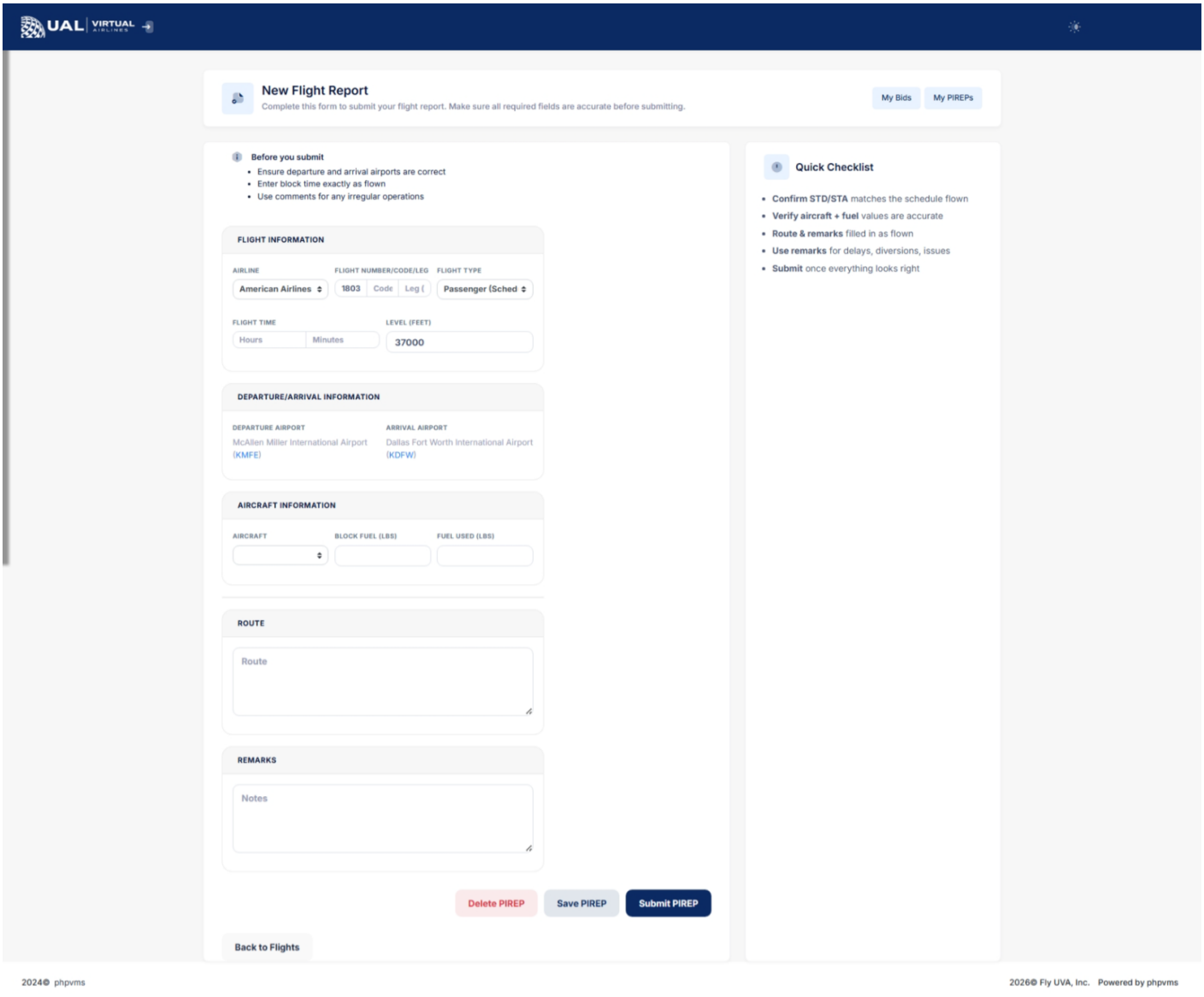
Manual PIREP

What Is a Manual PIREP?



A Manual PIREP is a flight report submitted without using UVAcars.

At UVA, manual PIREPs are **not the standard method** of tracking flights. They exist strictly as a backup option when technical issues prevent UVAcars from functioning properly.

When Manual PIREPs Are Allowed

Manual PIREPs may only be submitted when:

- UVAcars fails to connect
- UVAcars crashes during the flight
- A technical issue prevents ACARS tracking
- A system outage occurs

Manual PIREPs are **not** to be used for convenience or preference.

If UVAcars is functioning properly, it must be used for all flight tracking.

Required Proof of Flight

If you submit a Manual PIREP, you must provide verifiable proof of the flight.

Accepted proof includes:

- A direct link to your flight on VATSIM
- A link to another recognized flight tracking network
- Valid ACARS log evidence
- Screenshot evidence showing full flight completion data

If proof is not provided, the Manual PIREP will be rejected.

Why Proof Is Required

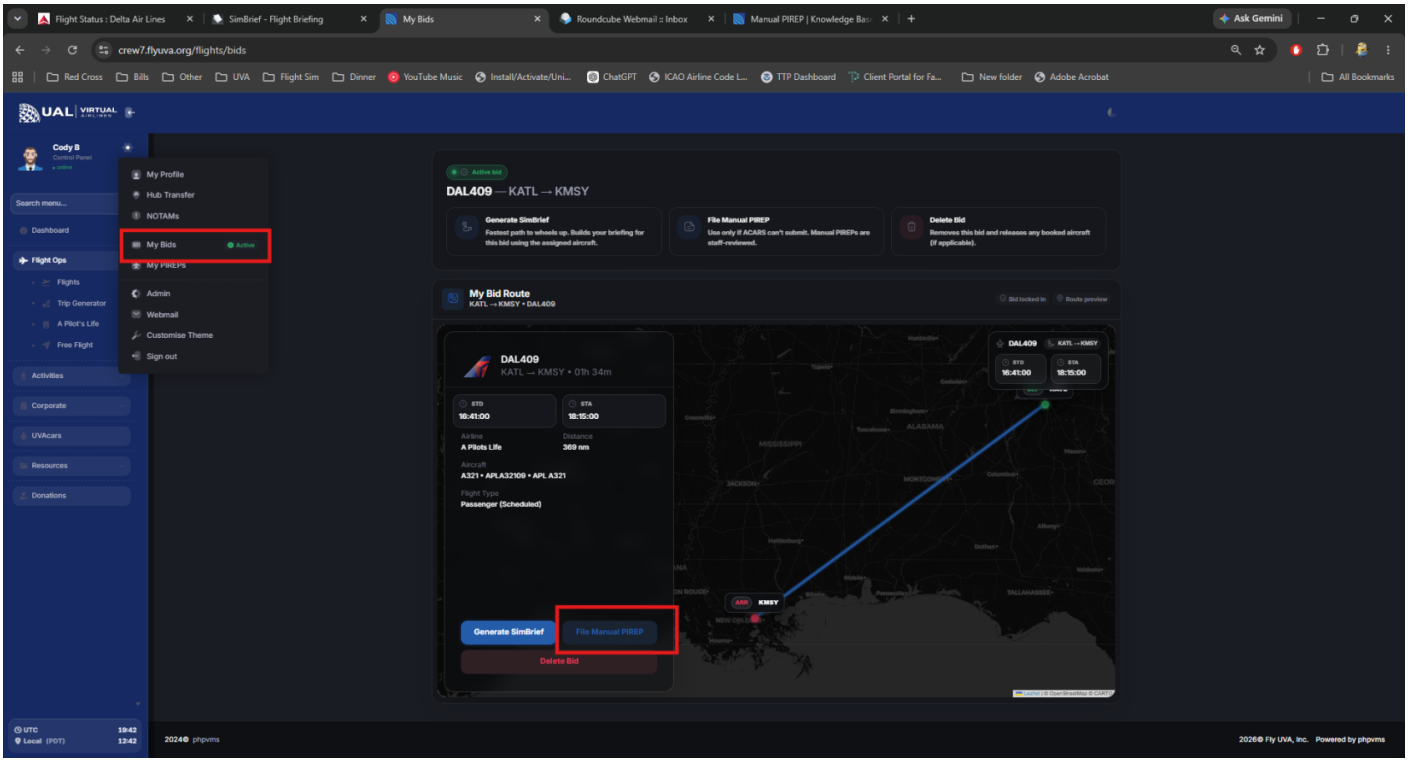
Manual submissions do not contain the full telemetry data that UVAcars provides.

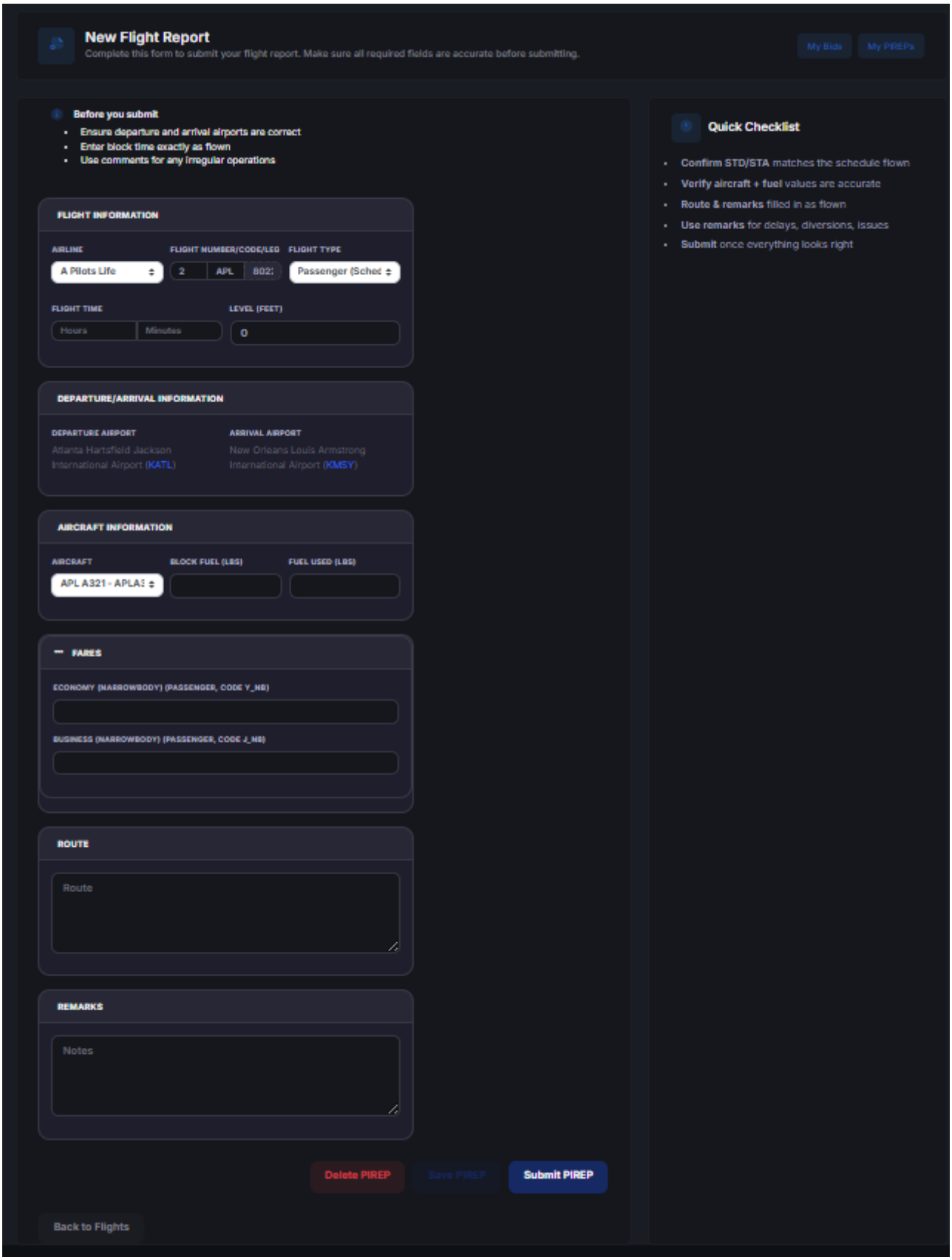
Requiring proof ensures:

- Fairness across all pilots
- Integrity of logged hours
- Accurate tracking of flight performance
- Protection against inaccurate reporting

How to file a manual PIREP

- From the the crew center click the cogwheel on the sidebar next to your profile image
- Select my bids
- Select File Manual Pirep
- Fill in all of the information needed and attach your proof of flight. The priep will not file if you do not fill out all of the needed information.




New Flight Report
Complete this form to submit your flight report. Make sure all required fields are accurate before submitting.
My Bids
My PIREPs
Before you submit
Ensure departure and arrival airports are correct
Enter block time exactly as flown
Use comments for any irregular operations
FLIGHT INFORMATION
AIRLINE
A Pilots Life
FLIGHT NUMBER/CODE/LEG
2
APL
802
FLIGHT TYPE
Passenger (Sched
FLIGHT TIME
Hours
Minutes
LEVEL (FEET)
0
DEPARTURE/ARRIVAL INFORMATION
DEPARTURE AIRPORT
Atlanta Hartsfield Jackson International Airport (KATL)
ARRIVAL AIRPORT
New Orleans Louis Armstrong International Airport (KMSY)
AIRCRAFT INFORMATION
AIRCRAFT
APL A321 - APLA
BLOCK FUEL (LBS)
FUEL USED (LBS)
FARES
ECONOMY (NARROWBODY) (PASSENGER, CODE Y_NB)
BUSINESS (NARROWBODY) (PASSENGER, CODE J_NB)
ROUTE
Route
REMARKS
Notes
Delete PIREP
Save PIREP
Submit PIREP
Back to Flights
Quick Checklist
Confirm STD/STA matches the schedule flown
Verify aircraft + fuel values are accurate
Route & remarks filled in as flown
Use remarks for delays, diversions, issues
Submit once everything looks right

Manual PIREP Review Process

All Manual PIREPs are:

- Reviewed by staff
- Verified against provided proof
- Subject to acceptance or rejection

Manual PIREPs are never automatically accepted.

Important Policy Reminder

UVAcars is the official and required flight tracking system at UVA.

Manual PIREPs are a contingency option — **not a primary method of logging flights**.

Repeated misuse of Manual PIREPs may result in rejection or further review.

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Updated 4 October 2026 21:27:23 by UAL1 Cody B. | COO